



EXPORTER GUIDE TO ETHIOPIA

For the attention of importers: This document is intended for exporters in order to explain how to comply with Ethiopian Standards. It is the responsibility of importers to inform exporters of the existence of the present procedure. Verifications are executed at origin on seller or exporter's initiative, however importers initiative is also accepted.

1. VERIFICATION OF CONFORMITY (VOC) PROGRAM FOR GOODS TO ETHIOPIA

As of December 2013, Ethiopian Ministry of Trade has published a notice to importers which enforces a list of mandatory Ethiopian Standards. This means that shipments of regulated products entering Ethiopia must be in conformity with relevant mandatory Ethiopian Standards.

PROGRAM MANDATED BY	Ministry of Trade of the Federal Democratic Republic of Ethiopia
APPLICABLE REGULATION(S)	Notice to importers published on the Ministry of trade of Ethiopia's website
STANDARDS	Ethiopian Standards (CES) Please refer to Cotecna document: Product List subject to Ethiopia VoC program
STARTING DATE	December 2013
APPOINTED COMPANIES	Include Cotecna Inspection S.A and affiliated companies (hereinafter referred as Cotecna)
SELECTION OF INSPECTION COMPANY	Exporter's choice
SCOPE OF ETHIOPIA VOC PROGRAM	<ul style="list-style-type: none">- Documentation verification- Testing in exporting country- Physical inspection in exporting country

2. PROCESS OF VERIFICATION OF CONFORMITY



(ON SHIPMENT BASIS)

In order to clear their goods in Ethiopia, importers need to present at Ethiopian Customs a Certificate of Conformity (CoC) issued by Cotecna. CoCs are needed for every consignment and must cover 100% of goods to be shipped to Ethiopia and subject to the program.

The CoC can be obtained by exporters in the exporting country using the below method of compliance.

1. Documentation verification

Exporter/seller must provide Cotecna with following documents:

- Request for Certification as per Cotecna template (please contact your closest Cotecna office to get it)
- Proforma Invoice
- Packing List
- Letter of Credit (where applicable)
- Valid conformity documents (e.g. lab test reports, quality certificates or analysis reports)

A conformity document is valid when:

- It has been issued by an ISO 17025 accredited laboratory.
- We can establish traceability between the conformity document and the goods of the consignment.
- It covers the exact same production, meaning same batch, as the goods of the consignment.
- It covers strictly 100% of the products of the consignment.
- It is in compliance with Ethiopian Standards requirements.

Based on the documents received, Cotecna will verify the conformity of goods to the applicable standards and decide if testing is required. Testing is not required when valid conformity documents are presented to Cotecna.

2. Testing in exporting country

If no valid conformity documents are presented by exporter/seller, Cotecna will:

- Collect samples
- Have samples analyzed in an ISO 17025 accredited or otherwise qualified laboratory (as per Cotecna's procedures).

3. Physical inspection in exporting country

- Physically inspect the goods and/or supervise the container loading, as required.
- Seal the containers (for FCL), as required.

4. Collect final document

Exporter/seller will provide Cotecna with following documents:

- Transport document (BL, AWB or Road Consignment)
- Commercial Invoice

Cotecna will issue a Certificate of Conformity (CoC) if the exporter/seller meets the requirements.

3. REGULATED PRODUCTS AS PER THE NOTICE TO IMPORTERS



Please refer to our Product List to get more details, it is available at:
<http://www.cotecna.com/en/Services/Verification-of-Conformity/ethiopia>

Products subject to the VoC program as per the Ministry of Trade:

- Group I – Metrology and Measurement equipment
- Group II – Environment, Health protection and Safety equipment
- Group III – Electrical products
- Group IV – Textile and Leather products
- Group V – Chemical products (Fertilizers, Detergents, Cosmetics)
- Group VI – Food products
- Group VII – Paper, Rubber and Plastic products
- Group VIII – Construction material
- Group IX – Solar equipment

4. FEES PAID BY EXPORTER

Please contact your closest [Cotecna office](#) to receive a quotation.

5. CONDITIONS

- Costs of the inspections, sealing, analysis and/or certification are borne by the exporter/seller and are quoted at the time of nomination.
- All costs incurred for presenting the goods for inspection, such as unpacking, handling, repacking, are borne by the exporter/seller.
- If the goods do not conform to the requirements, fees for physical inspection, testing and Non Conformity Report issuance remain due to Cotecna.
- This program is subject to the General Terms and Conditions of Cotecna (http://www.cotecna.ch/COM/EN/terms_conditions.aspx).

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